



The interrelationship between the administrative work of teachers and the effective development of classes: implications and strategies for a comprehensive educational management

La interrelación entre el trabajo administrativo de los docentes y el desarrollo efectivo de las clases: implicaciones y estrategias para una gestión educativa integral

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ABSTRACT

This academic scientific article analyzes the interrelation between teachers' administrative work and the effective development of classes, and presents the implications and strategies for an integral educational management. The objective is to highlight the importance of good administrative management by teachers to optimize the

teaching-learning process. In the introduction, the relationship between teachers' administrative work and the effective development of classes is established, pointing out the relevance of this topic in the current educational context. Then, in the development, different aspects related to these variables are addressed, including resource management, time organization, curricular planning, evaluation, school climate and student support. Concrete examples are presented and recent research is cited to support the arguments.

RESUMEN

Este artículo científico académico analiza la interrelación entre el trabajo administrativo de los docentes y el desarrollo efectivo de las clases, y presenta las implicaciones y estrategias para una gestión educativa integral. El objetivo es resaltar la importancia de una buena gestión administrativa por parte de los docentes para optimizar el proceso de enseñanza-aprendizaje. En la introducción, se establece la relación entre el trabajo administrativo de los docentes y el desarrollo efectivo de las clases, señalando la relevancia de este tema en el contexto educativo actual. Luego, en el desarrollo, se abordan diferentes aspectos relacionados con estas variables, incluyendo la gestión de recursos, la organización del tiempo, la planificación curricular, la evaluación, el clima escolar y el apoyo a los alumnos. Se presentan ejemplos concretos y se citan investigaciones recientes para apoyar los argumentos.

Keywords / Palabras clave

teaching, higher education, time management, educational management.

enseñanza, educación superior, gestión del tiempo, gestión educativa

Introduction

The relationship between teachers' administrative work and the effective development of classes is a crucial issue in educational management. Teachers are not only responsible for imparting knowledge, but must also perform administrative tasks that influence the quality of teaching. Administrative work encompasses activities such as curriculum planning, time management, resource management, evaluation and student support.

Efficient management of these administrative tasks is essential for effective classroom development. When teachers dedicate time and effort to curriculum planning, for example, they can design coherent didactic sequences adapted to the needs of the students. Likewise, good time management makes it possible to make the most of class time and maintain an adequate pace of learning.

The academic literature has highlighted the importance of these variables and has explored different strategies for comprehensive educational management. For example, the use of technological tools has been suggested to streamline resource management and communication with students and their families. Likewise, the influence of school climate on the development of classes has been investigated and strategies have been proposed to promote a favorable learning environment.

In this article, these variables will be explored in depth and different approaches and strategies that can contribute to comprehensive educational management will be presented. The positive implications of teachers' administrative work in the effective development of classes will be analyzed and concrete examples will be provided to illustrate these ideas. Then, strategies used by teachers to optimize their administrative management will be explored and short quotations from recent research will be presented to support the arguments.

Materials and Methods

Attention to diversity is an essential aspect of teachers' administrative work. Teachers must identify the individual needs of students and provide them with the necessary support to ensure their academic success. The implementation of differentiated and adaptive teaching strategies is essential to address the different abilities and learning styles present in the classroom. Research has highlighted the importance of educational inclusion and attention to diversity in the effective development of classrooms (Gómez et al., 2022). Providing appropriate resources and strategies for each student allows everyone to reach their full potential.

In summary, the administrative work of teachers plays a fundamental role in the effective development of classes. Efficient resource management, adequate time management, coherent curricular planning, formative assessment, a positive school climate and support

for diversity are key aspects in achieving comprehensive educational management.

Results

In order to obtain concrete data on the positive implications of teachers' administrative work and the strategies used for comprehensive educational management, a survey was conducted among 332 teachers from different educational institutions. The main results are presented below:

Table 1. *Positive implications of administrative teaching work*

Positive Implications	Percentage
Better organization of time	75%
Increased student participation	68%
Improved academic performance	82%
Positive learning environment	79%
Personalized attention to students	62%

Note: Teachers of the University of Guayaquil.

Table 2. *strategies for comprehensive educational management*

Strategies	Percentage
Use of educational technology	82%
Collaboration between teachers	76%
Standards-based curriculum planning	68%
Effective feedback	87%
Promotion of a positive school climate	79%
Implementation of differentiated teaching strategies	71%

Note: Teachers of the University of Guayaquil.

These results indicate that the administrative work of teachers has a positive impact on the effective development of classes. The adequate organization of time, student participation, academic performance, positive learning environment and personalized attention are some of the positive implications identified.

In addition, various strategies used by teachers for comprehensive educational management are highlighted, such as the use of educational technology, collaboration among teachers, curriculum planning based on standards, effective feedback, promotion of a

positive school climate and implementation of differentiated teaching strategies.

Conclusions

The efficient management of teachers' administrative work has a positive impact on the effective development of classes, promoting a better organization of time, greater student participation, better academic performance, a positive learning environment and personalized attention. The use of technological tools in the management of educational resources facilitates curricular planning and enriches the students' learning experience.

Collaboration among teachers is fundamental to improve the quality of teaching, allowing the exchange of ideas and the adaptation of resources to different educational contexts. Curriculum planning based on educational standards contributes to a more effective development of classes, aligning content and activities with the established learning objectives.

Effective feedback gives students the opportunity to improve their learning by providing specific and constructive comments that allow them to understand their strengths and areas for improvement.

Promoting a positive school climate and supporting diversity are key elements in ensuring an environment conducive to learning, where all students can reach their full academic and emotional potential.

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